

Board of Selectmen  
Minutes December 11, 2012

Convened: 6:00 pm

Present: Jeff Bryan  
Jane Byrne  
Michael Hubbard  
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Christiansen made a motion, 2<sup>nd</sup> Byrne to approve the public minutes of 12/04/12. All were in favor.

Clement said the BRC has been reserved for 12/06/2013 for the Town holiday party.

Rick Murphy has prepared a Facebook page for emergency management. The board will allow the use of the town seal on the page and link will be added to the town's website.

Building Inspector Gil Tuck was in to have the following permits signed:

- Marc Mitchell, 312 South Road, generator: signed by Board
- Thomas Cicale, 41 Homestead Lane, generator: signed by Board
- Thomas Cicale, 41 Homestead Lane, gas line and propane tank: signed by Board
- AT&T, 312 Rte. 125, new antennae, signed by Board
- Jennifer Remmick, 228 South Road, finish basement: signed by Board
- RJ Moreau, 7 Balsam Lane (Lot R), foundation only: signed by Board.

Hubbard said RJ Moreau built the foundation for Lot A in the incorrect location. The foundation is complete and the home has been framed. Hubbard asked what the process was for that foundation to be certified. Currently, a form is signed when the building permit is pulled that states that you will have an engineer certify that the foundation is put in the correct location, but none have been received that are stamped by the surveyor. Bryan said typically a surveyor lays out the stakes for where the foundation is supposed to go and then submits a statement with a stamp that asserts that the foundation is in compliance with the approved site plan. Bryan said it is Moreau's responsibility to go back to Tuck with the certification before proceeding to build the frame. Bryan said until a certification is received any building that is done, is at the developer's risk. If the foundation is found to be in an incorrect location, the Town could mandate it be torn down to comply with the approved plan. Hubbard said the planning board has scheduled a site walk of the lot on Saturday. Hubbard made a motion, 2<sup>nd</sup> by Byrne to issue foundation only permits until a stamped foundation certification is received for all residential and commercial construction. All were in favor. Once the certification is on file with the building inspector, a building permit may be issued. Foundation only permits do not apply for additions on existing homes.

The board opened engineering bids for the expansion of the Highway Shed. One bid was received from SFC Engineering Partnership, Inc. who will partner with Gove Environmental Services. The board reviewed the proposal of \$36,000.

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Bryan said this will provide building layouts, preliminary design and soil testing. Christiansen made a motion, 2<sup>nd</sup> by Byrne to accept SFC's proposal of \$36,000. All were in favor.

Robinson was present to discuss purchasing a new backhoe for the highway department. Christiansen said he had visited the shed and believes that the backhoe is not safe to operate. The backhoe they have needs about \$12,000 in repairs and the machine has been valued at \$15,000. Demeritt said there is also a high metal content in the engine and transmission. The estimated cost for a 2012 Caterpillar backhoe is \$101,750 minus \$15,000 for a trade value. The lease options are \$29,934 for 3 years, \$18,523 for 5 years, or \$13,640 for 7 years at a fixed rate of 3.2% with a dollar buyout at lease end. This cost also includes a 48 month/5000 hour premier extended warranty. Byrne said this would need to be voted on every year and if it was voted down, the lease terminates and the backhoe is returned. Robinson said he would still ask for the \$50,000 for the capital reserve fund to build up that fund in the event another truck needed to be replaced quickly. Hubbard said all of the budgets are up and his position on any addition spending is going to be a "no". Byrne suggested putting on the warrant the lease option but foregoing the annual \$50,000 for the capital reserve fund for one year. Bryan suggested looking into loan options to purchase the backhoe and being able to use the capital reserve fund to make the payments. Bryan made a motion, 2<sup>nd</sup> by Hubbard to table the discussion until next week. All were in favor.

The residents of Veazey Circle would like the fire department to fill the ice rink in the town owned cul-de-sac. In 2008 the board had a "Skate at your own risk" sign erected and the town filled in the rink. Bryan made a motion, 2<sup>nd</sup> by Byrne to make sure the sign is up and to have the fire department fill the rink. All were in favor.

Lemoine will be spending \$4500 on 3 sets of gear and wanted to let the board know as the expense is over \$2000.

The board reviewed the following budget:

Planning Board

The school board has voted to expend up to \$7500 on the impact fee update. The town's portion of \$5000 is included in the long range planning line. Byrne made a motion, 2<sup>nd</sup> by Hubbard to approve the planning board budget of \$89,995. All were in favor.

The board reviewed the following warrant articles:

- 1) To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to provide funding to New Outlook. (Majority vote required)
- 2) To see if the Town will vote to fund a mosquito control program and to raise and appropriate the sum of Thirty Thousand Five Hundred Dollars (\$30,500) for this purpose. (Majority vote required)  
Byrne made a motion, 2<sup>nd</sup> by Bryan to move this expense to the operating budget. All were in favor.
- 3) To see if the Town will vote to raise and appropriate the sum of one million, two hundred twenty-five thousand dollars (\$1,225,000) for construction and construction engineering for the replacement of the Crawley Falls Road Bridge over the Exeter River (NHDOT Bridge No. 073/065), a Town-owned and maintained bridge with critical deficiencies and limited loading capacity. The Town will be reimbursed 80% (up to \$980k) of the actual construction engineering costs by the New Hampshire Department of Transportation (NHDOT) through the NHDOT Municipal Managed Bridge Aid Program. The remaining 20% of the costs (up to \$245k) shall be funded

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by the Town. Eighty thousand dollars (\$80,000) will be withdrawn from the existing capital reserve fund for bridge repair, the remaining balance of \$165,000 to come from taxation. This is a non-lapsing appropriation per RSA 32:7, VI. (Majority Vote Required).

- 4) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the maintenance of town owned buildings. (Majority vote required)
- 5) To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for a contribution to PlanNH for the Community Charette Program. This contribution is used to offset out-of-pocket expenses associated with the charrette and the publication of a final report prepared for each charrette. This fee will only be expended if the Town is endorsed by PlanNH for the 2013 Program. (Majority vote required)
- 6) To see if the Town will vote to repair roads and to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for this purpose. (Majority vote required)  
Robinson has a quote for \$163,000 for the repairs on Stevens Drive; they are also looking into repairing Mary Vey Drive.
- 7) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Capital Reserve Fund for the construction of new highway building(s). (Majority vote required)

Bryan made a motion, 2<sup>nd</sup> by Hubbard for Artimovich to sign the MS4 Waiver for the US Stormwater Project. All were in favor.

Hubbard asked why the fire department was not involved in the planning board process. Bryan said there have been several instances where the fire department was making "requirements" of businesses that were not necessary. Clement said it was her understanding that each requirement was asked to be supported by NFPA code, and that information could not be produced at the time. Hubbard said he likes the idea of the planning board working with a fire engineer, but thinks the fire department should be more involved. Bryan said they must make an inspection before the certificate of occupancy can be issued. Clement asked at what level are they expecting the fire department to be introduced into the process. The board said they wanted some time to think about it and the discussion was tabled until next week.

Motion to adjourn at 8:00 pm made by Christiansen, 2<sup>nd</sup> by Hubbard; all were in favor.

Respectfully submitted,

Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	December 11, 2012				
<b>Citizens General Fund:</b>					
	Previous Balance:		16,091.75		
	Deposits:		497,209.14		
	Payroll:		13,783.78	DD: 7245.43	CK: 6538.35
	FICA:		3,168.27		
	A/P: Regular		525,229.77	County: \$503,207	
	voided check				
	to Impact Fees		6,001.54		
	From MMA		50,000.00		
	TO MMA				
	Account Balance:		15,117.53		
	Interest Earned YTD:		89.63		
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		695,876.72		
	Total Invested Funds:		695,876.72		
	Interest Earned YTD:		770.60		